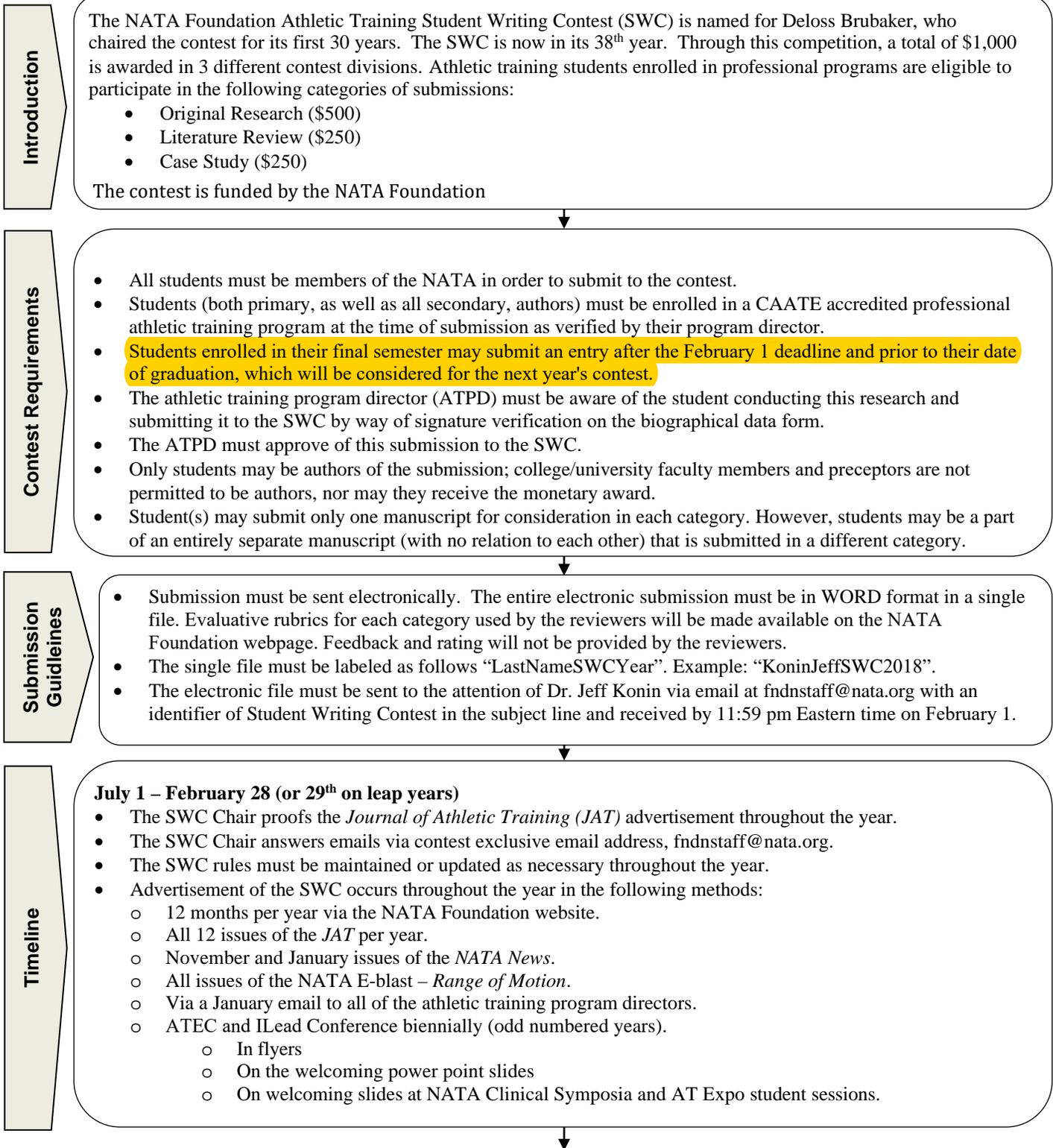# NATA Research & Education Foundation
Deloss Brubaker, EdD, ATC Student Writing Contest (SWC) Process Flowchart

Introduction

The NATA Foundation Athletic Training Student Writing Contest (SWC) is named for Deloss Brubaker, who chaired the contest for its first 30 years. The SWC is now in its 38th year. Through this competition, a total of $1,000 is awarded in 3 different contest divisions. Athletic training students enrolled in professional programs are eligible to participate in the following categories of submissions:

- Original Research ($500)
- Literature Review ($250)
- Case Study ($250)

The contest is funded by the NATA Foundation

Contest Requirements

- All students must be members of the NATA in order to submit to the contest.
- Students (both primary, as well as all secondary, authors) must be enrolled in a CAATE accredited professional athletic training program at the time of submission as verified by their program director.
- Students enrolled in their final semester may submit an entry after the February 1 deadline and prior to their date of graduation, which will be considered for the next year's contest.
- The athletic training program director (ATPD) must be aware of the student conducting this research and submitting it to the SWC by way of signature verification on the biographical data form.
- The ATPD must approve of this submission to the SWC.
- Only students may be authors of the submission; college/university faculty members and preceptors are not permitted to be authors, nor may they receive the monetary award.
- Student(s) may submit only one manuscript for consideration in each category. However, students may be a part of an entirely separate manuscript (with no relation to each other) that is submitted in a different category.

Submission Guidelines

- Submission must be sent electronically. The entire electronic submission must be in WORD format in a single file. Evaluative rubrics for each category used by the reviewers will be made available on the NATA Foundation webpage. Feedback and rating will not be provided by the reviewers.
- The single file must be labeled as follows "LastNameSWCYear". Example: "KoninJeffSWC2018".
- The electronic file must be sent to the attention of Dr. Jeff Konin via email at fndnstaff@nata.org with an identifier of Student Writing Contest in the subject line and received by 11:59 pm Eastern time on February 1.

Timeline

July 1 – February 28 (or 29th on leap years)
- The SWC Chair proofs the *Journal of Athletic Training (JAT)* advertisement throughout the year.
- The SWC Chair answers emails via contest exclusive email address, fndnstaff@nata.org.
- The SWC rules must be maintained or updated as necessary throughout the year.
- Advertisement of the SWC occurs throughout the year in the following methods:
  - 12 months per year via the NATA Foundation website.
  - All 12 issues of the *JAT* per year.
  - November and January issues of the *NATA News*.
  - All issues of the NATA E-blast – *Range of Motion*.
  - Via a January email to all of the athletic training program directors.
  - ATEC and ILead Conference biennially (odd numbered years).
    - In flyers
    - On the welcoming power point slides
    - On welcoming slides at NATA Clinical Symposia and AT Expo student sessions.

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Timeline

February 1

- Submission due date for the SWC for the electronic file is February 1st 11:59pm EST This is noted in advertisements.
- The SWC Chair creates an Excel spreadsheet with the contest, student name, university affiliation, title of the paper, the student's telephone number, the student's email, the athletic training program director's name, email and telephone number, and score columns for each reviewer's scores on the paper.
- Each student and ATPD receives an email from the SWC Chair confirming receipt of their electronic file for the contest and if it has passed the mechanical review.
- Upon submission, SWC Chair conducts a mechanical review using the established mechanical review forms to ensure the guidelines have been followed by author(s). If the manuscript does not comply with the required guidelines for submission the paper will **not be considered** for the contest.

February 2nd or the next business day
- NATA Foundation liaison will confirm the student's eligibility as an NATA student member. Submissions may include up to two additional students of other disciplines as co-authors, so long as they are not the lead author of the submission.
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February 2 – February 10
- The SWC Chair will assess all submissions for plagiarism using standard anti-plagiarism software. Papers that have grossly plagiarized **are dismissed** from further consideration in the contest and the student author and ATPD will be notified of such.

February15
- The SWC Chair sends the finalized papers along with the review form to the SWC reviewers for each contest category (Original Research, Literature Review,and Case Study).
- Reviewers have 1 month to complete their reviews and return the evaluation forms to SWC Chair. Reviewers do not grade the paper with track changes, only the review rubric is used.

March 15
- The SWC Chair receives the evaluation rubric forms from the SWC reviewers and collates the evaluation rubric forms and scores. The SWC Chair enters the scores into an Excel spreadsheet and tallies the scores. The score totals are rank ordered for each of the 3 contests.
- If there is a tie or if papers are within 1 point of each other, the SWC Chair then asks the reviewers to re-grade just those papers. If a tie continues to exist, the SWC Chair then sends the papers to different reviewers from one of the other contest sub-committees and has them grade the tied papers.

Timeline

March 17
- Students who have won each of the contests are notified by a telephone call from the staff liaison with a follow-up email. The students are also informed about the NATA Foundation Pinky Newell Student Leadership & Scholarship event in June.
- The athletic training program director is also informed that his/her student won the specified contest and about the NATA Foundation Pinky Newell Student Leadership & Scholarship event via email.
- The staff liaison notifies NATA Foundation Director of the winning students' names and their papers' title. The student winners receive an award and a monetary check at a later date after the conference, which are handled by the NATA Foundation.
- The staff liaison sends emails to the students who did not win the contest.
- Committee scoring of each rubric is not shared with applicants and specific manuscript feedback is not provided

NATA Annual Meeting
- The students receive recognition at the NATA Foundation Pinky Newell Student Leadership & Scholarship Events.
- The SWC Chair, or someone from the SWC Committee announces the winners at the event and has a photograph taken with each winner who is present.

Thanks for your interest in the N.A.T.A. Foundation Deloss Brubaker, EdD, ATC Student Writing Contest!

Go to http://natafoundation.org/request-funding